

## **MINUTES**

### **CIVIL SERVICE COMMISSION MEETING**

**Wednesday, January 8, 2014 at 9:30 a.m.**

522 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

### **9:30 A.M. CLOSED SESSION**

**Consideration of the appointment, employment, evaluation of performance, discipline, or dismissal of public employees pursuant to Government Code Section 54957, for the positions listed below.**

CONVENED THE MEETING AT 9:30 A.M. AND WENT INTO CLOSED SESSION AT 9:31 A.M.

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### **10:00 A.M. AGENDA**

RECONVENED THE MEETING AT 10:20 A.M.

COMMISSIONERS PRESENT: FELTON, FOX, KAHWAJIAN, MARTINEZ

Minutes of the meeting of Wednesday, December 18, 2013, for approval  
APPROVED.

Consideration of Consent Calendar  
APPROVED.

Unfinished Business

1. *Petition of **VICENTE MARTINEZ** for a hearing on his **suspension** not to exceed thirty (30) days pending investigation, effective April 22, 2013, from the position of Eligibility Worker II, Department of Public Social Services, **Case No. 13-223.***  
ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE RECOMMENDATION OF THE HEARING OFFICER, STEPHEN BIERSMITH, TO DEEM THE PETITION WITHDRAWN PURSUANT TO CIVIL SERVICE RULE 4.08(B).

Unfinished Business (continued)

2. *Petition of **BAHMAN REZAIPOUR** for a hearing on his **discharge**, effective March 22, 2011, from the position of Clinical Psychologist II, Department of Mental Health, **Case No. 11-096.***  
ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, RICHARD WULLIGER, TO SUSTAIN THE DEPARTMENT.
  
3. *Petition of **JAMES THOMAS** for a hearing on his **discharge**, effective April 27, 2012, from the position of Warehouse Worker Aid, Registrar-Recorder/County Clerk, **Case No. 12-148.***  
ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, TRUDI FERGUSON, TO SUSTAIN THE DEPARTMENT.
  
4. *Petition of **ELIZABETH BISONG** for a hearing on her ten (10) day **suspension**, effective February 25, 2013, from the position of Nursing Attendant I, Department of Health Services, Harbor-UCLA Medical Center, **Case No. 13-066.***  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION. HEARING CANCELLED.
  
5. *Petition of **DEBORAH KINDLE** for a hearing on her ten (10) day **suspension**, effective April 29, 2013, from the position of Children's Social Worker III, Department of Children and Family Services, **Case No. 13-207.***  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION BASED ON A SETTLEMENT. HEARING CANCELLED.
  
6. *Petition of **JENNIFER RAMIREZ** for a hearing on her **discharge**, effective April 12, 2013, from the position of Child Support Officer II, Child Support Services Department, **Case No. 13-184.***  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION. HEARING CANCELLED.
  
7. *Petition of **ELLEN JONES** for a hearing on the Director of Personnel's denial of her appeal of the **Appraisal of Promotability score** received in the examination for Children Services Administrator I, **Case No. 13-374.***  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION BASED ON A SETTLEMENT. HEARING CANCELLED.

New Business

8. *Petition of **DEBRA RENEE COLEMAN** for a hearing on her twenty (20) day **suspension**, effective October 21, 2013, from the position of Eligibility Supervisor, Department of Public Social Services, **Case No. 13-500**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
9. *Petition of **SHIRLEY FLOURNOY** for a hearing on her thirty (30) day **suspension**, effective October 29, 2013, from the position of Mental Clinical Program Head, Department of Mental Health, based on her claim of a Civil Service Rule 25 violation, **Case No. 13-481**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
10. *Petition of **BERNARD GAVIN** for a hearing on his thirty (30) day **suspension**, effective October 28, 2013, from the position of General Maintenance Worker, Fire Department, **Case No. 13-520**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
11. *Petition of **LYNETTE JOHNS** for a hearing on her thirty (30) day **suspension**, effective October 21, 2013, from the position of Child Support Officer II, Child Support Services Department, **Case No. 13-501**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
12. *Petition of **JEANNINE MOLINA-GRAY** for a hearing on her twenty (20) day **suspension**, effective November 4, 2013, from the position of Senior Clerk, Department of Public Social Services, **Case No. 13-518**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
13. *Petition of **HILDA MOYA** for a hearing on her thirty (30) day **suspension**, effective November 4, 2013, from the position of Intermediate Typist Clerk, Probation Department, **Case No. 13-519**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED. HEARING TO BE CONSOLIDATED WITH CASE NO. 13-052.

New Business (continued)

14. *Petition of **DANA PROVOST** for a hearing on her fifteen (15) day **suspension**, effective October 28, 2013, from the position of Fire Captain, Fire Department, **Case No. 13-516.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
15. *Petition of **JOSE VIERA** for a hearing on his twenty (20) day **suspension**, effective October 28, 2013, from the position of Community Worker, Department of Public Health, **Case No. 13-517.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
16. *Petition of **SHAWN COLLINS** for a hearing on his **reduction**, effective September 6, 2013, from the probationary position of Program Analyst to the position of Mental Health Services Coordinator II, Probation Department, **Case No. 13-488.***  
CONTINUED AT THE REQUEST OF THE DEPARTMENT.
17. *Petition of **HANA KAWANO** for a hearing on her **discharge**, effective October 21, 2013, from the position of Registered Nurse I, Sheriff's Department, **Case No. 13-504.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
18. *Petition of **KATHIDIA ROSADO** for a hearing on her **discharge**, effective September 20, 2013, from the position of Security Officer, Sheriff's Department, **Case No. 13-521.***  
WAIVED THE TIMELINESS ISSUE. HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
19. *Petition of **ESTELLA VELEZ** for a hearing on her **discharge**, effective October 10, 2013, from the position of Intermediate Clerk, Department of Public Social Services, **Case No. 13-502.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED. HEARING TO BE CONSOLIDATED WITH CASE NO. 13-435.

New Business (continued)

20. *Petition of **CHAD CARVIN** for a hearing on the Director of Personnel's denial of his appeals of the **written test score, rating from records score, Appraisal of Promotability score and interview score** received in the examination for Ocean Lifeguard Specialist, **Case No. 13-489.***  
HEARING DENIED. (NO ONE APPEARED FOR THE PETITIONER).
21. *Petition of **JACK HOVNANIAN** for a hearing on the Director of Personnel's denial of his appeal of the **interview score** received in the examination for Chief Program Specialist, CEO, **Case No. 13-486.***  
HEARING DENIED.
22. *Petition of **CHRISTOPHER JAROSZ** for a hearing on the Director of Personnel's denial of his appeal of the **Rating from Records score** received in the examination for Children Services Administrator II, **Case No. 13-484.***  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION.
23. *Petition of **FATIMA L. ROMERO** for a hearing on the Director of Personnel's denial of her appeal of the **application rejection** in the examination for Senior Departmental Personnel Assistant, **Case No. 13-487.***  
HEARING DENIED. (NO ONE APPEARED FOR THE PETITIONER).

Miscellaneous

24. Opportunity for members of the public to address the Commission on items of interest that are within the subject matter jurisdiction of the Commission.  
VICTOR MANRIQUE THANKED FORMER COMMISSIONER ADKINS FOR HIS SERVICE.

ADJOURNED TO CLOSED SESSION AT 11:20 A.M.

## CLOSED SESSION

Consideration of confidential peace officer appeals pursuant to Copley Press.

### Unfinished Business

25. *Petitioner's request for a hearing on his **discharge**, effective February 5, 2013, from the position of Deputy Probation Officer II, Probation Department, **Case No. 13-054**.*  
ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, HERBERT STEINBERG, TO SUSTAIN THE DEPARTMENT.
26. *Petitioner's request for a hearing on his ten (10) day **suspension**, effective July 2, 2012, from the position of Deputy Probation Officer II, Probation Department, **Case No. 12-189**.*  
OVERRULED THE PETITIONER'S AND THE DEPARTMENT'S OBJECTIONS. THE COMMISSION ADOPTED AS ITS FINAL DECISION THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, DANIEL SALING, TO REDUCE THE SUSPENSION TO A LETTER OF REPRIMAND.
27. *Petitioner's request for a hearing on his **discharge**, effective May 7, 2013, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 13-225**.*  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION BASED ON A SETTLEMENT. HEARING CANCELLED.

### New Business

28. *Petitioner's request for a hearing on his ten (10) day **suspension**, effective October 28, 2013, from the position of Deputy Probation Officer II, Probation Department, based on his claim of a Civil Service Rule 25 violation, **Case No. 13-485**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.

## CLOSED SESSION (continued)

### New Business (continued)

29. *Petitioner's request for a hearing on his **suspension** not to exceed thirty (30) days following judgment of a criminal matter, effective October 15, 2013, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 13-505.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED. HEARING TO BE HELD IN ABEYANCE.
30. *Petitioner's request for a hearing on her twenty (20) day **suspension**, effective October 28, 2013, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 13-507.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
31. *Petitioner's request for a hearing on his eight (8) day **suspension**, effective October 28, 2013, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 13-509.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
32. *Petitioner's request for a hearing on his **suspension** not to exceed thirty (30) days following judgment of a criminal matter, effective October 15, 2013, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 13-513.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED. HEARING TO BE HELD IN ABEYANCE.
33. *Petitioner's request for a hearing on her **discharge**, effective October 22, 2013, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 13-506.***  
CONTINUED AT THE REQUEST OF THE PARTIES.
34. *Petitioner's request for a hearing on his **discharge**, effective October 17, 2013, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 13-508.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.

ADJOURNED CLOSED SESSION AND RECONVENED THE MEETING AT 11:48 A.M.

READ INTO THE RECORD AN ACCOUNTING OF ACTIONS TAKEN DURING CLOSED SESSION.

ADJOURNED THE MEETING AT 11:49 A.M.

Legal Advisors:  
Lester J. Tolnai and Edwin A. Lewis

Head Civil Service Commission:  
Steve Cheng

Head Commission Specialist:  
Steve Erickson

APPROVED BY THE CIVIL SERVICE  
COMMISSION ON JANUARY 15, 2014

A handwritten signature in cursive script that reads "Lawrence D. Crocker".

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Lawrence D. Crocker  
Executive Director